

## Helpful Hints Regarding College Applications

### Where Do I Start?

Here are the 5 main things you should be doing:

- 1) Sign up for Remind App on your phone (paper handout)
- 2) Search [www.collegeboard.org](http://www.collegeboard.org) and then click on "College Search" and enter in a college and you will be able to research and compare up to 3 at a time
- 3) Apply to your colleges online by October 31
- 4) Take the ACT again and have scores sent directly from ACT (5 college choices are free)
- 5) Secure 2 teacher/employer recommendations
- 6) Apply for as many scholarships as you choose for this FREE MONEY  
*Check the MHS website!*- Under the guidance section of the MHS page you will find information about college visits, college presentations at MHS and scholarship information. You should check this at least once a week! Fill out those scholarships- this is a great way to get FREE money for college! Know the application deadlines!

### What Do I Need?

- Middletown High School's CEEB Code: 363410
- Middletown High School's Address  
601 N. Breiel Blvd  
Middletown, OH 45042  
Phone: (513) 420-4500, select option 3  
Fax: (513) 420-4648
- Counselors  
Christa Wilson, **A-F**, [cwilson@middletowncityschools.com](mailto:cwilson@middletowncityschools.com), Phone: 217-2612  
Gary Sturm, **G-N**, [gsturm@middletowncityschools.com](mailto:gsturm@middletowncityschools.com), Phone: 217-2609  
Lee Day, **O-Z**, [lday@middletowncityschools.com](mailto:lday@middletowncityschools.com), Phone: 217-2613  
Sherry Gaston, **Midd State**, [sgaston@middletowncityschools.com](mailto:sgaston@middletowncityschools.com), Phone: 217-2692
- Size of Graduating Class- 379  
FYI: We DO NOT implement a ranking system
- Date of Graduation- May 19, 2020

### NAVIANCE

We are now contracted with this company for students to utilize career and college information. This will include applying to colleges and gathering scholarship materials. You will match The Common App through Naviance so you can request transcripts and submit letters of recommendation. More information about using Naviance will be coming to you in MAP later in September. YOU MUST APPLY TO THE COLLEGE FIRST BEFORE ANY INFORMATION CAN BE SENT INCLUDING TRANSCRIPTS.

### What Does My Counselor Need From Me?

- **Student Resume:** Please provide a short resume or bio of yourself to your counselor before submitting any scholarship or college applications. We are often contacted about you. There are questions that we need to answer and we want to provide as much positive information as we can, thus we need your help for us to help you.

### Things To Consider:

- **Get Organized:** Start by making a list of deadlines for the colleges you'd like to apply to, then build on from there.
- **Common Application:** Many colleges and universities accept the Common Application (Common App) and there will be a link in **Naviance**. This will allow you to request electronic transcripts and allow your teachers to submit letters of recommendation through this online service making it more convenient for everyone.
- **Test Scores:** Check to see if your colleges require **OFFICIAL** test scores sent to them directly from ACT/SAT or if having them posted on your official transcript is sufficient (which we do). Many colleges and universities require them to be sent directly from the testing service. You will need to list the colleges that you want these sent to directly from the testing service when you take the test so there is no charge to you.
- Remember to **proofread** before submitting anything electronically. You will provide personal information and you want to ensure that all of this information is correct!
- **Resume/Essays:** You may have completed in English classes or Career & College Readiness; IF NOT, have them reviewed by English teachers.
- **Letters of Recommendation-** You should have at least 2 letters of recommendations ready to submit to colleges that require them. You'll want to have these written by teachers, coaches, employers, etc... Make sure these people know a lot about you and your accomplishments and ask them if they will do this.
- **Playing Sports in College?-** In the fall register with NCAA Eligibility Center at [www.ncaa.org](http://www.ncaa.org) , click on Student-Athletes then Eligibility Center and scroll down to the Student-Athlete Registration box to register and have your scores (SAT/ACT) sent to the NCAA from the testing centers. Be sure to check off that you qualify for Fee Waiver. (A supplemental sheet has been provided to you by your counselor for more information).
- **ACT/SAT-** each time take the writing sample! You should have taken a test at least once and hopefully twice during your junior year and then again in the fall of your senior year if you are still trying to improve your score. Remember, you have 2 free ACT & SAT waivers that can be utilized as an MHS student. See your counselor each time to secure the form before you register for the test.
- **Financial Aid-** Search your college's website and/or application for important financial aid/scholarship information. There will be several **FAFSA nights** held at MHS from October through early January for you and your parents to get help with the financial aid process. Info is posted on the Guidance website.
- **We are here to help!** Don't hesitate to ask your counselor any questions you have regarding the college application process! Even if college is not the route you choose, your counselor can help you with different options and pathways to success!

### Registration Deadlines for Upcoming Standardized Testing:

ACT: [www.actstudent.org](http://www.actstudent.org)

SAT: [www.collegeboard.com](http://www.collegeboard.com)

Test Date:                      Registration Deadline:

Test Date:                      Registration Deadline:

October 26                      September 20

November 2                      October 3

December 14                      November 8

December 7                      November 8

February 8                      January 10

March 14                      February 14